

Property Name/Account Number: _____

All questions must be answered **completely** and **honestly**. **Illegible** handwriting will delay results.

IDENTIFICATION

Last Name: _____ First Name: _____ MI: _____ DL#: _____

SSN: _____ DOB: _____ Email: _____

Home Phone: _____ Cell Phone: _____

Additional Names: _____ Additional Occupants: _____

RESIDENTIAL HISTORY

Address: _____ Previous Address: _____

City: _____ State: _____ Zip: _____ City: _____ State: _____ Zip: _____

Date From: _____ To: _____ Date From: _____ To: _____

Community: _____ Rent ☐ Own ☐ Community: _____ Rent ☐ Own ☐

Owner/Mgr: _____ Phone: _____ Owner/Mgr: _____ Phone: _____

Reason for Move: _____ Rent: _____ Reason for Move: _____ Rent: _____

EMPLOYMENT HISTORY

Company: _____ Date From: _____ To: _____

Position: _____ Salary: _____ Status: Full Time ☐ Part Time ☐ Temp ☐

Supervisor: _____ Phone: _____ Email Address: _____

Company: _____ Date From: _____ To: _____

Position: _____ Salary: _____ Status: Full Time ☐ Part Time ☐ Temp ☐

Supervisor: _____ Phone: _____ Email Address: _____

CREDIT REFERENCES

Bank: _____ Checking Acct #: _____ Savings Acct #: _____

Auto #1: _____ License Plate: _____ State: _____

Auto #2: _____ License Plate: _____ State: _____

REFERENCES

Local Acquaintance: _____ Phone: _____ Address: _____

Nearest Relative: _____ Phone: _____ Address: _____

Emergency Contact: _____ Phone: _____ Address: _____

Have you ever been evicted? Yes ☐ No ☐ Property Name/Address: _____ Phone: _____

Have the police ever been summoned to you home for any reason? _____

Civil Judgments Yes ☐ No ☐ Explain: _____

Broken a Rental Contract Yes ☐ No ☐ Explain: _____

Refused to pay rent: Yes ☐ No ☐ Filed bankruptcy: Yes ☐ No ☐ Arrested: Yes ☐ No ☐ Convicted of any illegal drug activity: Yes ☐ No ☐

Convicted of a felony: Yes ☐ No ☐ Please Explain and provide jurisdiction: _____

Do you own a: Waterbed ☐ Aquarium ☐ Boat ☐ Motorhome ☐ Motorcycle ☐ Dog ☐ Cat ☐ Other: _____

Are you presently on any housing list: Yes ☐ No ☐ Explain: _____

CONSENT TO RELEASE OF INFORMATION: I understand there is a \$_____ non-refundable screening fee, and that I acquire no rights to the rental unit until the rental contract is signed and I submit a holding fee in the amount of \$_____. Upon approval of tenancy and the signing of a rental or apartment rental agreement or lease, this fee will be credited against my first month's rent. In consideration for landlord holding said rental at _____, I hereby waive all rights to the return of said holding fee and said holding fee shall be retained as liquidated damages in the event I do not choose to enter into the lease/rental agreement applied for herein. In the event said application for tenancy is not accepted, the holding fee shall be returned to applicant. **Applicant declares that all of the above statements are true and complete and hereby authorizes the release of information with regard to the applicant's residency, employment, financial institutions, public records including criminal convictions, liens, judgments, and references to Sound Screening Services. Applicant further authorizes the disclosure of this information to rental owner/agent. Applicant acknowledges that false or misrepresented information may constitute grounds for rejection of this application. Applicant agrees that this is a routine investigation of character, general reputation, and mode of living and shall not constitute an invasion of privacy.** Applicant has the right to dispute the accuracy of report content and is entitled to disclosure of the nature and scope of the investigation and/or a written summary of his or her rights under RCW 19.182 *et seq.*, the WA Fair Credit Reporting Act. If tenancy is denied based on information provided by Sound Screening Services, Inc. applicant may contact Sound Screening Services, Inc. at P.O. Box 111088 Tacoma, WA 98411-1088. Sound Screening Services is not responsible for determining its client's rental decisions. You must consult with the landlord for an explanation of the criteria which may result in denial of your application. Initial: _____

Per RCW 62A.3-515, NSF checks will be subject to a handling fee of up to \$40.00 or the face amount of the check. Additional fees and penalties will apply if NSF checks and handling fees are not paid within 15 days of postmarked notice.

I have read and agreed to the provisions above. To the best of my knowledge all answers are true & correct. I understand that misleading or false information may result in denial of tenancy or possible eviction.

Applicant Signature: _____

Date: _____

To be completed by property/owner representative.

Management Company: _____ Phone: _____

Contact Name: _____ Bldg Name _____ Type: 1 BD ☐ 2 BD ☐ 3 BD ☐ 4 BD ☐

Type of ID Verified: Drivers' Lic ☐ State ID ☐ Military ID ☐ Soc Sec. Card ☐ Lease ☐ or Rental Agreement ☐ Move In Date: _____

Co-Applicant Name/Co-signor for: _____ Rent Amount: _____

Marketing Source:

Brochure ☐

Blue Book ☐

Internet Referral ☐

Welcome Center ☐

Newspaper _____

Drive By Sign ☐

For Rent ☐

Current Resident Referral ☐

Manager ☐

Other: _____

Apartment Guide ☐

Yellow Pages ☐

Referred by Main Office ☐

Friend ☐

Accepted By(Print): _____ Date: _____